
Billings City Library

252 Us Hwy 60, Billings Mo. 65610

Board of Directors Minutes

Wednesday November 8th 2023

Call to order at 3:35pm

Attendees: Jesslyn Chamberlin, Zoe Ware, Susie Wilken, Jane Ritenhour, Karen Garrison, Melissa Venable

Public Participation - none

Unfinished Business

1. Thriftbooks update
 - a. Deposit from thriftbooks on Oct 4th and Oct 25th totaling \$330.87
 - b. We have 1 pallet ready to be picked up next week on the 15th.
2. Fundraising updates
 - a. Ceiling tile flier draft - work in progress

New Business

1. Library Liaison updates - no liaison present
 2. Karen to discuss continued discussion about the dewey decimal cataloging project
 - a. Karen has been working diligently organizing our children's books with the dewey decimal system.
 - b. Jesslyn made a motion for Karen to start the process with the adult non-fiction books. Susie seconded. All in favor.
 3. New possible board members interview and discussion.
 - a. Penny Harter present and interviewed by board members
 - b. Susie made a motion to nominate Penny Harter as a board member for the Billings City Library starting December 2022 and will start a 1 year term in January 2023. Jesslyn seconded. All in favor.
 - c. 3 other interested parties, Jessie will follow up with them
 4. Media Flex Invoice payment for 116.00
 - a. This has been paid/received by MediaFlex
 5. Norton Lifelock subscription discussion
 - a. Board discussed - spam email
 6. Officer nominations for 2024
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- a. Jesslyn made a motion to nominate Jessie Coker as Billings city library President, Jane Ritenhour as treasurer, Susie Wilken for vice president for the 2024 term. Susie seconded. All in favor.
 - b. Next month we will renew terms for current board members if applicable.
 7. Christmas parade
 - a. December 9th - CCL will drive their van in the parade; Any board members/volunteers/patrons who want to walk with the van are welcome to.
 - b. BCL name will be on the meeting of the minds banner after \$10 donation already made
 - c. Melissa and Jessie will order a new BCL banner
 8. Donor Appreciation ideas
 - a. Jesslyn made a motion to send thank you cards to donors. Susie seconded. All in favor.
 9. Holiday hours
 - a. Jesslyn made a motion to be closed November 22-23 and December 22, 2023-Jan 1, 2024. Susie seconded. All in favor.
 - b. Jessie will post holiday hour change on google
 10. Approval of Oct.2023 Financials
 - a. Jesslyn made a motion to approve October 2023 financials. Susie seconded. All in favor.
 11. Approval of Oct. 2023 Meeting minutes
 - a. Susie made a motion to approve October 2023 meeting minutes. Jesslyn seconded. All in favor.
 12. Motion to adjourn
 - a. Jesslyn made a motion to adjourn at 4:25pm. Susie seconded. All in favor.